

MILPERSMAN 1306-608

CLASS "A" SCHOOL OPPORTUNITIES

Responsible Office	NAVPERSCOM (PERS-4010)	Phone:	DSN	882-3884
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References	(a) NAVSO P-117, Manual of the Medical Department (MANMED)
	(b) SECNAVINST 5510.30B
	(c) OPNAVINST 6420.1
	(d) CNETINST 1500.9C

1. **Policy.** Qualified personnel in paygrades E-1, E-2, and E-3 will be assigned to Class "A" School on an individual request basis. With the exception of rating conversion, designated personnel and those who are to be advanced, or who have advanced to E-4, will not normally be considered for Class "A" School.

2. **Procedures/Information Requirements.** Requests for Class "A" Schools should be forwarded to Navy Personnel Command (NAVPERSCOM), "A" School Management Section (PERS-4010S) using a **hardcopy** NAVPERS 1306/7 (Rev. 1-03), Enlisted Personnel Action Request, **not an electronic BUPERS ACCESS copy**, and shall include the following information:

a. **Command Endorsement.** Command endorsement must certify the candidate has no history of in-service or prior service alcohol or drug abuse, or an offense involving the introduction, possession, or use of marijuana, narcotics, or other controlled substances. Waivers for pre-service experimental (one-time) use of marijuana will be considered on a case-by-case basis. Pre-service or in-service use of other drugs or any abuse of alcohol will not be waived. Required certification may be provided in the comment section of NAVPERS 1306/7, via memorandum or message.

b. **Armed Services Vocational Aptitude Battery (ASVAB) Scores.** All scores in the ASVAB test indicated on NAVPERS 1070/604 (Rev. 3-05), Enlisted Qualifications History.
NOTE: If the member has undergone an ASVAB retest, forward a

certified copy of the new NAVPERS 1070/604 as an enclosure to the member's request.

c. **Waiver(s).** Waiver(s) requested and justification included, if applicable (see MILPERSMAN 1306-602).

d. **Eligibility.** Certification that member is eligible to extend/reenlist for the requested school per MILPERSMAN 1160-030.

e. **Obligated Service (OBLISERV).** Expiration of active OBLISERV.

f. **Comments.** Include month member is available for school if ship or unit will be deployed in near future. Quota requests should be planned to preclude cancellations due to deployment.

g. **Evaluations.** Three most recent NAVPERS 1616/26 (Rev. 7-95), Evaluation Report and Counseling Record (E-1/6).

3. **Information Requirements per Type School.** The following additional information will be provided based upon the type school requested:

a. **For AC "A" School**

(1) Members must be physically qualified per reference (a), article 15-69 within 120 days of the class convening date.

(2) NAVPERSCOM (PERS-4010) will notify the command of selection and request the physical be completed. It is imperative to notify NAVPERSCOM (PERS-4010), before the member transfers, if the physical cannot be completed and/or if the member is not qualified.

b. **For AW "A" School.** Forward copy of completed NAVPERS 1070/613 (Rev. 7-06), Administrative Remarks per MILPERSMAN 1220-010 pertaining to the aircrew program.

c. **For CT/IS "A" School**

(1) All requests for CT and IS "A" School must include a copy (not original) of a newly prepared SF 86 (Rev. 9-95), Questionnaire for National Security Positions and a personal

screening interview by a special security officer (SSO). See reference (b) for general form preparation.

(2) Fingerprint cards are not desired. These items are used solely for screening for the CT/IS ratings. **Do not initiate a Single Scope Background Investigation (SSBI) at this time.** Once selected, orders to school will direct initiation of an SSBI, at which time a complete set of SSBI forms must be completed. **Submit an SSBI as soon as orders to CT/IS "A" School are received.** Any delay in submission of required paperwork to Department of the Navy, Central Adjudication Facility (DONCAF), Washington, DC will preclude student from convening on the scheduled class convening date.

(3) Both the applicant and applicant's immediate family member(s) must be U.S. citizens. A waiver for U.S. citizenship requirement for immediate family may exist due to a "compelling need." Include an Intelligence Risk Assessment and a Foreign Contact Interview with the waiver. Only DONCAF may authorize this based on CT enlisted community manager's (ECM's) recommendation for severely undermanned CT branches.

(4) Moral turpitude offense(s) are generally disqualifying.

(5) Former members of the Peace Corps are not eligible.

(6) Must be a high school graduate or equivalent (General Educational Development (GED), College Preparatory Training (CPT), home study, or other equivalency). If not a diploma graduate, applicant must provide a high school transcript verifying successful completion of the 10th grade.

d. **For CTI "A" School** (in addition to above)

(1) Males may be assigned to duty in submarines or duty involving aerial flight. Reference (a), chapter 15, and reference (c) pertain.

(2) Females may be assigned duty in submarines or duty involving aerial flight.

(3) Defense Language Aptitude Battery (DLAB) requirement for all languages is 95 or better. This minimum score may be waived on a case-by-case basis for native speakers of certain languages. Request DLAB tests through Naval Education and

Training Professional Development and Technology Center (NETPDC), Pensacola, FL. The Defense Language Proficiency Test (DLPT) requires a minimum score of **Listening 2+/Reading 2+** to qualify for direct conversion as a native linguist. Only candidates applying for direct conversion who are fluent in a foreign language need to take this exam per reference (d).

e. **For RP "A" School.** All requests must include

- a chaplain's endorsement,
- the commanding officer's (CO's) endorsement,
- copies of all NAVPERS 1616/26, and
- copy of NAVPERS 1070/604 reflecting ASVAB scores.

f. **For MN "A" School**

(1) Have no uncorrectable condition, which precludes assignment overseas per MILPERSMAN 1306-600 through 1306-618.

(2) Request shall include specific remarks from the CO on the member's suitability for overseas duty.

(3) Temporary medical or dental problems that can be corrected prior to "A" School are not disqualifying.

g. **For HM "A" School**

(1) Applicants must be informed they will be assigned to duties involving direct patient care and clinical services and may be assigned to the Fleet Marine Force (FMF) for duty.

(2) HM "A" School requests must also include a copy of all NAVPERS 1616/26.

(3) COs are encouraged to consult with local medical department representatives to further determine a candidate's suitability for medical duty.

(4) A licensed physician or dentist, or any graduate of a medical or dental school in any country, is not eligible for entrance into the HM rating.

(5) Applicants must be of highest standards as requirements are strictly adhered to for accession into the HM community.

h. **For Submarine Ratings**

(1) Member must be a volunteer for submarine duty per MILPERSMAN 1306-400, and meet physical standards per reference (a).

(2) Moral turpitude offenses are generally disqualifying.

(3) No history of drug abuse.

4. **Reinterview/Reclassification.** For reinterview or reclassification of personnel disenrolled from a Class "A" School, read MILPERSMAN 1236-020. Briefly, reclassification to a second "A" School will only be approved if applicant is fully qualified and recommended to a less technical/demanding Class "A" School program. **NOTE:** Voluntary drops will be availed to the fleet as General Detail (GENDET) members.

5. **Temporary Duty under Instruction (TEM DUINS)/Duty under Instruction (DUINS).** All assignments to AW/CT/HM "A" School will be made on a TEM DUINS/DUINS (non-returnable) basis due to follow-on training requirements.